

NOT a part of the patient's Medical Record.
Return to the Infection Prevention department.

Line placed emergently

Insertor: _____

Room/Unit: _____

Date: _____ Observer: _____

Type of Line & Site: _____

(Patient Label)

Vascular Catheter Insertion Checklist

Each person present is required to identify, stop, correct and report any break in aseptic technique before resuming the insertion procedure.

*Persons within sterile field must wear mask, cap, sterile gown and gloves.
Any person in room/area must, at minimum, wear a mask during line insertion.*

	Performed by Insertor		Performed by Assistant			
	Yes	Exception	Yes	Exception		
Prior to Insertion	Asses patient (e.g., history, any invasive device in chest, time of last meal, previous chest x-rays, coagulation tests, APTT)			Sign on door or curtain to prevent entry of nonessential personnel		
	Obtain informed consent			Assistant present before starting procedure		
	Provide patient and/or family education			Patient in Trendelenberg position for subclavian or internal jugular catheter placement, unless contraindicated		
	Perform Time Out (additional Universal Protocol documentation required per facility)					
	Avoid use of femoral vein whenever possible					
	Avoid use of guidewire replacement technique if site or bloodstream infection suspected					

During Insertion	Perform hand hygiene			Perform hand hygiene		
	Use full barrier precautions: wear mask, cap, sterile gown and gloves and place full-body drape over patient			Wear mask, cap, sterile gloves and gown within sterile field		
	Apply CHG skin prep for 30 seconds using back and forth scrubbing motion (scrub for 2 minutes if moist skin site), unless contraindicated (note alternate prep used below)			Label all syringes on sterile field		
	Sterile field maintained throughout procedure			Apply sterile dressing, unless contraindicated (note reason for exception below); document date and time of site dressing		

After Insertion	Ensure guidewire present and intact; guidewire count completed			Kit contents accounted for and disposed of properly		
	Catheter caps placed on all lumens					
	Clamps in place on all lumens					
	Document line placement in patient chart					

Document exceptions here: _____