

**Hospital Daily Documentation Standards by Level of Care (University of Maryland Medical Center)**

<b>Minimum Documentation</b>	<b>IMC</b>	<b>Telemetry</b>	<b>No Telemetry</b>
Vital Signs	Q4	Q4	Q8
Emergency Equipment	Q12	Q12	Q12
Oxygen Therapy	Q4	Q4	Per Order/ Vital Signs
Head to Toe Assessment	Q4	Q12 & Changes	Q12 & Changes
Focused Assessment	Per Order	Per Order	Per Order
Pain Assessment	Q4 and PRN	Q4 and PRN	Q4 and PRN
Cardiac Monitor	Q Shift and PRN	Q Shift and PRN	N/A
Alarm Limits	Q Shift and PRN	Q Shift and PRN	N/A
Precautions	Q Shift	Q Shift	Q Shift
CHG Treatments	Q24	Q24	Q24
Peri care	Q Shift and PRN	Q Shift and PRN	Q Shift and PRN
Foley Catheter Care	Q6	Q6	Q6
Bed Type	Q12	Q12	Q12
IV Assessment- Continuous Infusion	Q4	Q4	Q4
IV Assessment- W/O Continuous Infusion	Q8	Q8	Q8
IV Assessment	Q4	Q4	Q4
Central Line Bundle	Q24 (0400-0700)	Q 24 (0400-0700)	Q 24 (0400-0700)
Wound/Drains/Airways	Q4	Q4	Q4
Urinary Catheter Bundle	Q24 (0400-0700)	Q 24 (0400-0700)	Q 24 (0400-0700)
Care Plan	Q shift and PRN	Q shift and PRN	Q shift and PRN
Education	Q 24	Q 24	Q 24
Shift Change Handoff	Q Shift and PRN	Q Shift and PRN	Q Shift and PRN
Braden Scale	Q Shift and PRN	Q Shift and PRN	Q Shift and PRN
Fall Risk	Q12	Q12	Q12
Mobility	Q Shift and PRN	Q Shift and PRN	Q Shift and PRN
Mobility-Independent Assistance	Q Shift	Q Shift	Q shift
Mobility -Assistance Required/Dependent	Q2	Q2	Q2
HOB, Heel Protectors, SCDs, Activity (BR/OOB)	Q Shift and PRN	Q Shift and PRN	Q Shift and PRN
Oral Care	Q6 (Artificial Airway) Q24	Q 6 (Artificial Airway) Q24	Q6 (Artificial Airway) Q24

**Hospital Daily Documentation Standards by Level of Care (University of Maryland St. Joseph Medical Center)**

<b>Minimum Documentation</b>	<b>Telemetry</b>	<b>Med/Surg</b>
Vital Signs	Q4 or Per Order	Q4 or Per Order
Oxygen Therapy	With Vital Signs and PRN	With Vital Signs and PRN
Head to Toe Assessment	Q12 & Changes	Q12 & Changes
Focused Assessment	Per Order	Per Order
Pain Assessment	Q4 and PRN (if having pain). Q12 (if no pain)	Q4 and PRN (if having pain). Q12 (if no pain)
Cardiac Monitor	Q Shift and PRN	N/A
Precautions	Q Shift	Q Shift
CHG Treatments	Q24	Q24
Peri care	Q12 and PRN	Q12 and PRN
Foley Catheter Care	Q12 and PRN	Q12 and PRN
Bed Type	Q12	Q12
IV Assessment	Q12 and PRN	Q12 and PRN
Central Line Bundle	Q 24	Q24
Wound/Drains/Airways	Q12 and PRN for wounds. Q4 for drain, surgical dressing, and airway	Q12 and PRN for wounds. Q4 for drain, surgical dressing, and airway
Care Plan	Q shift and PRN	Q shift and PRN
Education	Q 24 (stroke education Q shift)	Q 24
Braden Scale	Q 24 and PRN	Q24 and PRN
Fall Risk	Q12	Q12
HOB, Heel Protectors, SCDs, Activity (BR/OOB)	Q Shift and PRN	Q Shift and PRN
Oral Care	Q 6 (Artificial Airway) Q24	Q6 (Artificial Airway) Q24