

Checklist for Reporting Results of Internet E-Surveys (CHERRIES)

Item category	Explanation
Design	The study involved a convenience sample. Eligibility criteria included female, 18 years of age or older, and University of Arizona undergraduate.
IRB	<p>Approval. The study has been approved by the University of Arizona IRB.</p> <p>Informed consent. Participants read the Participant Disclosure Form, but it did not require a signature due to the anonymous nature of the survey. In the Participant Disclosure Form was the length of time to complete the survey, principal investigator name, and data storage information. Please see the appendix for the Participant Disclosure Form and survey.</p> <p>Data protection. No personally identifying information was collected.</p>
Development and pre-testing	The survey was developed through reviewing the literature and pilot-testing the survey during a colposcopy clinic.
Recruitment process	<p>Survey type. The data was collected using an open survey.</p> <p>Contact mode. Initial contact with participants was made on the Internet. An email was sent to participants inviting them to consider responding to the survey. Also, recruitment occurred through a message on the Campus Health Facebook page directing participants to visit the Center of Excellence in Women’s Health to participate in the survey.</p> <p>Advertising the survey. The principal investigator (Dr. Marisa Gonzalez) established contact with several coordinators of various groups and organizations. She sent the email invitation to participate to these coordinators who then sent the email to their respective listservs. The link to the survey was embedded in the email invitation to participate. Also, a message was posted on the Campus Health Facebook page inviting eligible participants to complete the survey by visiting the Center of Excellence in Women’s Health website.</p>
Survey administration	<p>Web/E-mail. The survey was sent via email and available by visiting the Center of Excellence in Women’s Health website. Data was entered automatically when participants responded to the questions.</p> <p>Context. The Center of Excellence in Women’s Health is a site describing the projects of the Center. It includes women’s health information and a description of the Center’s mission and history.</p>

	<p>Visitors are generally looking for information about women’s health, clinical appointments or referrals (although the site is not designed to provide this information), and information about the employees of the Center. At the time of the study, Dr. Garcia (co-author) was the Director of the Center and Dr. Nuño was the Assistant Director.</p> <p>Mandatory/voluntary. The survey was voluntary.</p> <p>Incentives. None.</p> <p>Time/Date. 2011</p> <p>Randomization of items or questionnaire. N/A</p> <p>Adaptive questioning. N/A</p> <p>Number of items. There were 32 items.</p> <p>Number of screens. Nine screens.</p> <p>Completeness check. Manual completeness checks were done during the data analysis phase.</p> <p>Review step. Participants could use a Back button.</p>
Response rates	<p>Unique site visitor. N/A</p> <p>View rate. N/A</p> <p>Participation rate. Regretfully the participation rate was not calculated.</p> <p>Completion rate. The completion rate was not calculated.</p>
Preventing multiple entries	<p>Cookies used. Cookies were not used.</p> <p>IP check. IP addresses were not collected.</p> <p>Log file analysis. The study did not include a log file analysis.</p> <p>Registration. N/A</p>
Analysis	<p>Handling of incomplete surveys. Completed surveys were analyzed.</p> <p>Questionnaires submitted with an atypical timestamp. N/A</p> <p>Statistical correction. N/A</p>

